Minnesota
Paralyzed Veterans
of America

# Audited Financial Statements

For the years ended September 30, 2022 and 2021

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#### **INDEPENDENT AUDITOR'S REPORT**

To the Board of Directors and Management of Minnesota Paralyzed Veterans of America Minneapolis, MN

We have audited the accompanying financial statements of Minnesota Paralyzed Veterans of America (a nonprofit organization), which comprise the statement of financial position as of September 30, 2022 and September 30, 2021, and the related statements of activities, functional expenses and cash flows for the years ended September 30, 2022 and 2021, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Minnesota Paralyzed Veterans of America as of September 30, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### **Basis for Opinion**

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Minnesota Paralyzed Veterans of America and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt Minnesota Paralyzed Veterans of America's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

## Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance

but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit. Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Minnesota Paralyzed Veterans of America's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the
  aggregate, that raise substantial doubt about Minnesota Paralyzed Veterans of
  America's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Jason F. Clausen, P.C

Fraser, MI January 26, 2023

# STATEMENT OF FINANCIAL POSITION SEPTEMBER 30, 2022 AND 2021

	2022	2021
<u>Assets</u>		
Current assets Cash and cash equivalents Accounts receivable	\$ 294,971 276	\$ 249,538 -
Grants receivable, net	-	23,814
Inventories	12,586	10,227
Marketable securities	477,112	569,154
Total current assets	784,945	852,733
Property and equipment	99,580	99,580
Less: accumulated depreciation	(99,580)	(97,409)
	(00)000)	
Net property and equipment		2,171
Total assets	784,945	854,904
<u>Liabilities and net assets</u> Liabilities		
Accounts payable and accrued expenses	19,769	8,178
Total current liabilities	19,769_	8,178
Total liabilities	19,769	8,178
Net assets  Net assets without donor restrictions  Net assets with donor restrictions	765,176 	720,441
Total net assets	765,176	720,441
Total liabilities and net assets	\$ 784,945	\$ 728,619

# STATEMENT OF ACTIVITIES FOR THE YEARS ENDED SEPTEMBER 30, 2022 AND 2021

			20	22				2021
		et assets		assets				
		out donor		donor				
	res	strictions	restri	ctions		Total		Total
Support and revenue	_	62 506	_		_	62 506	_	40.074
Contributions	\$	62,506	\$	-	\$	62,506	\$	40,374
Investment income		(91,675)		-		(91,675)		81,611
In-kind donations		41,800		-		41,800		41,800
State grants		45,670		-		45,670		35,712
PVA grants		159,623		-		159,623		148,356
Merchandise sales		9,763		-		9,763		3,846
Cost of sales		(3,211)		-		(3,211)		(6,017)
Other		9,748		_		9,748		9,886
Net assets released from								
restrictions		_		_		_		-
							-	
Total support and revenue		234,224				234,224		355,568
Expense								
Program services								
Advocacy, liaison, and service	2	79,402		_		79,402		70,962
Sports and recreation	-	110,578				110,578		74,300
Communication		26,363				26,363		25,271
				-				•
Membership		28,282			-	28,282		22,600
Total program services		244,625		-		244,625		193,133
Commonting commisses								
Supporting services		FC 210				FC 210		25.002
Management and general		56,219		-		56,219		25,883
Fundraising		14,930	-			14,930	-	10,267
Total expense		315,774		_		315,774		229,283
- P								
Change in net assets		(81,550)		-		(81,550)		126,285
Net assets, beginning of period		846,726				846,726		720,441
Net assets, end of period	\$	765,176	\$	-	\$	765,176	\$	846,726

# STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED SEPTEMBER 30, 2022

	Program Services							Supporting Services								
	Adv	ocacy								Total	Man	agement				
	Lia	ison	Spo	orts and						Program		and				
<u>Description</u>	Ser	vice	Re	creation	Comn	nunication	Me	mbership_		Services	G	eneral	Fun	draising		Total
Salaries and wages	\$	13,992	\$	4,664	\$	4,664	\$	4,664	\$	27,984	\$	5,271	\$	4,664	\$	37,919
Employee benefits	Ψ.	1,603	Ψ.	534	Ψ	534	Ψ.	534	Ψ.	3,205	4	534	Ψ.	534	Ψ.	4,273
Payroll taxes		1,863		621		621		621		3,726		621		621		4,968
	-					<del></del>		<del></del>		-7:						.,,
Total salaries and related expenses		17,458		5,819		5,819		5,819		34,915		6,426		5,819		47,160
Supplies		2,576		1,804		1,010		2,344		7,734		3,655		1,099		12,488
Telephone		850		283		331		283		1,747		8,152		283		10,182
Postage and shipping		270		90		338		1,481		2,179		1,611		297		4,087
Travel		885		10,188		-		-		11,073		9,098		752		20,923
Program events		21,347		84,009		-		-		105,356		· -		-		105,356
Professional services		3,188		1,062		1,063		1,063		6,376		5,370		1,063		12,809
Insurance		-		-		-		7,670		7,670		1,024		-		8,694
Bank and credit processing fees		-		-		-		-		-		-		305		305
Conferences and meetings		-		-		-		174		174		3,013		-		3,187
Printing and publications		165		-		9,474		120		9,759		191		-		9,950
Equipment rental and maintenance		4,990		-		-		-		4,990		-		-		4,990
Information technology		-		-		1,800		-		1,800		12,838		-		14,638
Advertising		-		-		-		-		-		-		525		525
Miscellaneous		9,084		1,127		332		3,132		13,675		1,444		1,390		16,509
In-kind occupancy		9,375		3,125		3,125		3,125		18,750		3,125		3,125		25,000
In-kind auto lease		8,400		2,800		2,800		2,800		16,800		-		-		16,800
Depreciation		814		271		271		271		1,627		272	-	272		2,171
Total expenses on the statement of activities	\$	79,402	\$	110,578	\$	26,363	\$	28,282	\$	244,625	\$	56,219	\$	14,930	\$	315,774

# STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED SEPTEMBER 30, 2021

				Progra	m Services				Supportin	g Serv	/ices	
Description	-	dvocacy Liaison Gervice	orts and creation	Comi	munication	Me	mbership	Total Program Services	agement and eneral	Fun	draising	 Total
Salaries and wages Employee benefits Payroll taxes	\$	20,772 1,281 282	\$ 4,743 427 94	\$	6,924 427 94	\$	4,743 427 94	\$ 37,182 2,562 564	\$ 4,744 427 94	\$	4,743 427 94	\$ 46,669 3,416 752
Total salaries and related expenses		22,335	5,264		7,445		5,264	40,308	5,265		5,264	50,837
Supplies		149	37		38		294	518	1,585		37	2,140
Telephone		817	239		239		239	1,534	7,871		239	9,644
Postage and shipping		-	-		-		759	759	561		27	1,347
Travel		2,493	13		-		53	2,559	3,586		407	6,552
Program events		18,085	60,426		500			79,011				79,011
Professional services		1,782	594		594		594	3,564	594		594	4,752
Insurance		-	1,504		-		5,149	6,653	2,998		-	9,651
Bank and credit processing fees		-	-		-		-	-	-		200	200
Conferences and meetings		-	-		-		3,413	3,413	-		-	3,413
Printing and publications		-	-		8,097		-	8,097	-		-	8,097
Equipment rental and maintenance		3,579	-		-		-	3,579	-		-	3,579
Website		-	-		1,800		-	1,800	-		-	1,800
Miscellaneous		3,053	-		335		612	4,000	-		76	4,076
In-kind occupancy		9,375	3,125		3,125		3,125	18,750	3,125		3,125	25,000
In-kind auto lease		8,400	2,800		2,800		2,800	16,800				16,800
Depreciation		894	 298		298		298	 1,788	 298		298	 2,384
Total expenses on the statement of activities	\$	70,962	\$ 74,300	\$	25,271	\$	22,600	\$ 193,133	\$ 25,883	\$	10,267	\$ 229,283

# STATEMENT OF CASH FLOWS FOR THE YEARS ENDED SEPTEMBER 30, 2022 AND 2021

	 2022	 2021
Cash flows from operating activites		
Change in net assets	\$ (81,550)	\$ 126,285
Adjustments to reconcile change in net assets		
to net cash provided by operating activities		
Depreciation	2,171	2,384
Net investment income	91,675	(81,611)
Changes in operating assets and liabilities		
(Increase) in accounts receivable	(276)	-
(Increase) decrease in grant receivable	23,814	(13,843)
Decrease in prepaid expenses	-	12,051
(Increase) decrease in inventory	(2,359)	5,972
Increase in accounts payable	 11,591	 6,609
Net cash provided by operating activities	 45,066	 57,847
Cash flows from investing activities		
Net cash received from sale of investments	 367	 268
Net increase in cash and cash equivalents	 45,433	 58,115
Cash and cash equivalents, beginning of period	 249,538	 191,423
Cash and cash equivalents, end of period	\$ 294,971	\$ 249,538

The Chapter paid \$0 for interest for the fiscal years ended September 30, 2022 and 2021.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED SEPTEMBER 30, 2022 AND 2021

#### **NOTE 1 – NATURE OF ACTIVITIES**

Minnesota Paralyzed Veterans of America (the "Organization") is a Minnesota nonprofit, and is an affiliated chapter of Paralyzed Veterans of America, (the "National Organization"). The Organization was formed to aid and assist veterans who have suffered injuries or diseases of the spinal cord, to advocate and promote medical research and programs in fields connected with injuries and diseases of the spinal cord, and to promote legislative provisions for barrier free designs. The Organization is supported primarily through the National Organization, contributions, grants, and various fundraising events. The Organization operates the following major programs:

- Advocacy, Liaison, and Service advocating for the civil rights of its members, provision liaison with VA Medical Centers, or other institution where members receive health care, and assisting its members in applying for and obtaining veterans benefits
- Sports and Recreation assisting the expansion of both the quality and quantity of opportunities in sports and recreation, especially those activities which enhance lifetime health and fitness
- Communication reporting its activities to its membership, other chapters, the National Office, and national officers
- Membership maintaining membership

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND PROCEDURES

#### Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles.

#### Classification of Net Assets

The Organization prepares it financial statements in accordance with FASB ASC 958-205, "Financial Statements of Not-for-Profit Organizations". Under FASB ASC 958-205, the Organization is required to report information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions, and net assets with donor restrictions. As permitted under the provisions of FASB 958-605, the Organization records donor-restricted contributions whose restrictions have been satisfied in the same reporting period as unrestricted support in such year.

#### Cash and Cash Equivalents

The Organization considers all unrestricted highly liquid investments with an initial maturity of three months or less to be cash equivalents. The Organization maintains its cash and cash equivalents with high credit quality financial institutions. From time to time, the Organization's balances in its bank accounts exceed Federal Deposit Insurance Corporation limits. The Organization periodically evaluates the risk of exceeding insurance levels and may transfer funds as it deems appropriate. At September 30, 2022 and 2021 balances in excess of federally insured limits were \$51,423 and \$0, respectively.

#### Current Financial Assets

The Organization has \$772,359 of financial assets available within 1 year of the balance sheet date to meet cash needs for general expenditure consisting of cash of \$294,971, accounts receivables of \$276, and investments of \$477,112. None of these financial assets are subject to donor or other contractual restrictions that make them unavailable for general expenditure within one year of the balance sheet date. The Organization has a goal to

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED SEPTEMBER 30, 2022 AND 2021

# NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND PROCEDURES (CONTINUED)

maintain financial assets, which consist of cash and short-term investments, on hand to meet 60 days of normal operating expenses, which are, on average, approximately \$52,000. The Organization has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due.

#### Inventory

Inventory consists of ramps and leg bands sold to members for use during bowling. All inventory is carried at cost.

#### **Donations**

The Organization reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities, as net assets released from restrictions.

The Organization reports gifts of land, buildings, and equipment as unrestricted support unless the explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support. Absent donor stipulations regarding how long those long-lived assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service.

#### Capitalization and Depreciation

The Organization follows a practice of capitalizing all expenditures for furniture and equipment in excess of \$2,500. The fair value of donated assets is similarly capitalized. Depreciation of furniture and equipment is provided over the estimated useful lives of the respective assets on a straight-line basis.

#### Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosure. Accordingly, actual results could differ from those estimates.

#### Income Taxes

The Organization has received an Internal Revenue Service exemption from federal income taxes under Section 501(c)(3). Accordingly, no provision or liability for income taxes has been provided in the accompanying financial statements.

# Functional Reporting of Expenses

For the years ended September 30, 2022 and 2021, the costs of providing the various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED SEPTEMBER 30, 2022 AND 2021

#### **NOTE 3 - FAIR VALUE MEASUREMENTS**

Generally Accepted Accounting principles establish a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurements) and the lowest priority to unobservable inputs (level 3 measurements).

The three levels of the fair value hierarchy under Generally Accepted Accounting Principles are described as follows:

- Level 1 Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the plan has the ability to access.
- Level 2 Inputs to the valuation methodology include
  - quoted prices for similar assets or liabilities in active markets;
  - quoted prices for identical or similar assets or liabilities in inactive markets;
  - inputs other than quoted prices that are observable for the asset or liability;
  - inputs that are derived principally from or corroborated by observable market data by correlation or other means.

If the asset or liability has a specified (contractual) term, the level 2 input must be observable for substantially the full term of this asset or liability.

Level 3 Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The asset or liability's fair value measurement level within the fair value hierarchy is based on the lower level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

Following is a description of the valuation methodologies used for assets measured at fair value:

Money market funds: Valued at the fair value of the fund at the close of the stock market on the last business day of the year.

Securities: Valued at the accumulated unit value of the units held at the end of the year.

The preceding methods described may produce a fair value calculation that may not be indicative of net realizable value or future fair values. Furthermore, although the Plan believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED SEPTEMBER 30, 2022 AND 2021

### **NOTE 3 - FAIR VALUE MEASUREMENTS (CONTINUED)**

Investments are state at their fair values, and consist of money market and equity investment as follows:

		In Active Markets for Identical	Significant Other Observable	Significant Unobservable
September 30, 2022 Money Market Funds Mutual Funds Securities	<u>Fair Value</u> \$ 6,745 353,322 <u>117,045</u>	Assets ( <u>Level 1)</u> \$ 6,745 353,322 <u>117,045</u>	Inputs ( <u>Level 2)</u> \$ -0- -0-	Inputs ( <u>Levels 3)</u> \$ -0- -0- 0-
Total	<u>\$ 477,112</u>	<u>\$ 477,112</u>	<u>\$ -0-</u>	<u>\$ -0-</u>

Investment income for the fiscal year ended September 30, 2022, reported as a net of realized gains and losses, dividends and interest of \$23,270, brokerage fees of \$5,799, and unrealized market fluctuations was (\$109,146).

		In Active Markets for Identical	Significant Other Observable	Significant Unobservable
September 30, 2021 Money Market Funds Mutual Funds Securities	Fair Value \$ 4,231 417,086 	Assets ( <u>Level 1)</u> \$ 4,231 417,086 147,837	Inputs ( <u>Level 2)</u> \$ -00-	Inputs ( <u>Levels 3)</u> \$ -0- -0-
Total	<u>\$ 569,154</u>	<u>\$ 569,154</u>	<u>\$ -0-</u>	\$ -0-

Investment income for the fiscal year ended September 30, 2021, reported as a net of realized gains and losses, dividends and interest of \$13,893, brokerage fees of \$6,279, and unrealized market fluctuations was \$73,997.

# **NOTE 4 - PROPERTY AND EQUIPMENT**

Property and equipment consist of:

<u>Description</u> Furniture and equipment Vehicles	2022 \$ 33,173 66,407	2021 \$ 33,173 66,407
Total Less: Accumulated depreciation	\$ 99,580 <u>99,580</u>	\$ 99,580 <u>97,409</u>
Net property and equipment	<u>\$ -0-</u>	<u>\$ 2,171</u>

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED SEPTEMBER 30, 2022 AND 2021

#### **NOTE 4 - PROPERTY AND EQUIPMENT (CONTINUED)**

Depreciation expense for the fiscal years ended September 30, 2022 and 2021 was \$2,171 and \$2,384 respectively.

#### **NOTE 5 - RETIREMENT PLAN**

The Organization offers its employees a 401(k) retirement plan. The total retirement plan expense for the fiscal years ended September 30, 2022 and 2021 was \$4,273 and \$3,416 respectively.

#### **NOTE 6 - IN-KIND CONTRIBUTIONS**

Donated contributions are reflected in the accompanying statements at their estimated values at date of receipt.

During the fiscal years ended September 30, 2022 and 2021, the Organization was donated the use of space and equipment for its operations. The estimated value of this donated space was \$25,000 and meets the criteria for recognition on the statement of activities and net assets.

The organization was also donated a vehicle for use. The donor retains title, and the in-kind donation is computed based upon the estimated cost of a lease for a similar vehicle. For the fiscal years ended September 30, 2022 and 2021, the value recognized for the use of this vehicle was \$16,800.

Directors, officers, and a substantial number of volunteers have donated significant amounts of their time to develop the Organization and assist in the operation of its various programs. No amounts have been recognized in the accompanying statement of activities and changes in net assets because the criteria for recognition of such efforts under GAAP have not been satisfied.

#### **NOTE 7 - NET ASSETS WITH DONOR RESTRICTIONS**

As of September 30, 2022, and 2021, the Organization did not have any net assets with donor restrictions.

#### **NOTE 8 – LEASES**

The Organization rents a storage locker on a month-to-month basis. Total lease expense for the fiscal years ended September 30, 2022 and 2021 was \$4,990 and \$3,579 respectively.

#### **NOTE 9 - CONCENTRATIONS**

#### Credit Risk

The Organization has significant amounts invested in mutual funds and equities, which are subject to fluctuations in market value.

#### Funding Source

The Organization relies on the National Office of Paralyzed Veterans. Approximately 69% of the Organization's revenue was received through the National Office.

See independent auditor's report and financial statements

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED SEPTEMBER 30, 2022 AND 2021

#### **NOTE 10 – COMPARATIVE STATEMENTS**

#### Comparative Data

Certain amounts shown for the year ended September 30, 2021 in the accompanying financial statements are included to provide a basis for comparison with 2022 and present summarized totals only. Accordingly, the 2021 totals are not intended to present all information necessary for a fair presentation in conformity with accounting principles generally accepted in the United States of America. Such information should be read in conjunction with the Organization's financial statements for the year ended September 30, 2021, from which the summarized information was derived.

#### Reclassification

Certain 2021 amounts have been reclassified to conform to the 2022 statement presentation.

#### **NOTE 11 – DATE OF MANAGEMENT'S REVIEW**

The financial statements have been reviewed by management through the date of this report, which is the date the financial statements were available to be issued.